

**Cook's Heating & Cooling, Inc**  
PO Box 190  
490 Forum Parkway  
Rural Hall, NC 27045  
(336) 969-6576

**Authorized Trane Dealer**

Name/Address/City/State/Zip

Location of Equipment

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_  
(Home)

\_\_\_\_\_ (Work)

The following will be periodically performed on your oil, gas or electric heating and/or air conditioning system:

1. **CLEANING & 12 POINT SYSTEM CHECK**-As listed on check sheet for oil, gas air conditioner, or heat pump.
2. **SYSTEM INSPECTION**-The equipment will be thoroughly inspected, once during heating season and/or once during cooling season.
3. **LUBRICATION & ADJUSTMENTS**-Equipment components will be lubricated and checked for operation.
4. **EMERGENCY SERVICE**-Emergency service will be provided during normal working hours at current labor rates.
5. **HUMIDIFIER & EAC**-Will be serviced at this time with an additional charge, if these units are not covered on planned service.
6. **AIR FILTERS**-Install or clean one (1) disposable air filter per system.

**(1) FULL YEAR MAINTENANCE CONTRACT**.....\$ \_\_\_\_\_  
To include (1) winter service check and (1) summer service check, unless otherwise noted.

\*\*\*\*\***CONDITIONS**\*\*\*\*\*

1. Cook's Heating & Cooling Inc will endeavor to render prompt and efficient service hereunder, but it is expressly agreed that Cook's shall in no event be liable for damage or loss caused by delay or any loss arising out of the performance of this agreement.
2. Cook's Heating & Cooling, Inc. reserves the right to reject any agreement if on inspection by serviceman, equipment is found in such condition that service will be unsatisfactory to either party.
3. No service will be rendered under this agreement if customer has a past due account.
4. It is mutually understood that other repair labor, replacement parts, refrigerant and supplies are not included and must be purchased from Cook's Heating & Cooling, Inc.

X \_\_\_\_\_  
Customer Signature Date

Excluded from this agreement are refinishing of cabinets, cabinet parts and housings, bases and mountings, painting, decorations, trim, condensate pumps, repair of ductwork, air distribution system, grilles, registers, drains and electrical service beyond the equipment.

\*\*\*\*\***DO NOT WRITE BELOW THIS LINE**\*\*\*\*\*

Date Issued \_\_\_\_\_ Effective Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

Equipment Service Dates: \_\_\_\_\_ Fall \_\_\_\_\_ Summer

Agreement authorized by: \_\_\_\_\_ Date \_\_\_\_\_

# SERVICE-INSPECTION AGREEMENT INCLUDES:

## 12-POINT SERVICE CHECK (SUMMER)

1. Install gauges and check pressures.
2. Check voltage and amperage
3. Check air temperature drop across evaporator
4. Check for adequate refrigerant charge and leaks
5. Lubricate all moving parts
6. Check starting capacitor
7. Check condensate drain opening
8. Check air temperature across condenser
9. Clean and adjust thermostat
10. Check all wiring & connectors
11. Check filters (wash or change) 1" filters included
12. Check belt and adjust tension as needed

## 12-POINT SERVICE CHECK (WINTER)

1. Check install gauges operating
2. Clean and adjust burner assembly
3. Lubricate moving parts
4. Check for leaks in furnace (gas)
5. Check belt, adjust as needed
6. Check filters (wash or change) 1" filters included
7. Check fan control
8. Adjust pressure regulator
9. Check out complete furnace cycle
10. Check flue pipe and draft diverter
11. Make necessary recommendations
12. Adjust burner as needed

### \*\*\*\*\*REASONS TO HAVE ROUTINE SERVICE\*\*\*\*\*

1. MAINTAINS HIGH EFFICIENCY
2. PROLONGS EQUIPMENT LIFE
3. AVOIDS COSTLY REPAIRS
4. ASSURES MAXIMUM SAFETY

***LET COOK'S HEATING & COOLING, INC.  
TAKE CARE OF YOUR HEATING AND COOLING  
SYSTEM 365 DAYS A YEAR!***

### **IMPORTANT:**

This AGREEMENT is NOT IN EFFECT until payment is made in full and the acceptance is signed and dated by a representative of Cook's Heating & Cooling, Inc. Not all systems can be accepted under this plan.

EQUIPMENT BRAND: \_\_\_\_\_ EQUIPMENT BRAND: \_\_\_\_\_

MODEL NUMBER: \_\_\_\_\_ MODEL NUMBER: \_\_\_\_\_

SERIAL NUMBER: \_\_\_\_\_ SERIAL NUMBER: \_\_\_\_\_